Observation of Excellent Teacher: Checklist--Collins Scholar Program

Instructions: Identify the frequency with which you believe the faculty member demonstrated these qualities. In addition, you may wish to circle corresponding behaviors based on your observation. You can also add clarifying notes as needed.

During the class session observed, the faculty member exhibited behaviors reflective of this quality:
4) Frequently
3) Sometimes
2) Occasionally
1) Never (not an observed behavior during this class session)

Teacher Qualities and Corresponding Behaviors

_Approachable/Personable_
(Smiles, greets students, initiates conversations, invites questions, responds respectfully to student comments)

_Creative and Interesting_ (experiments with teaching methods; uses technological devices to support and enhance lectures; uses interesting, relevant, and personal examples; not monotone)

_Effective Communicator_
(Speaks clearly/loudly; uses precise English; gives clear, compelling examples; asks clarifying questions)

_Encourages and Cares for Students_
(Provides praise for good student contributions, helps students who need it, and knows student names)

_Enthusiastic about Teaching and about Topic_
(Smiles during class, varies voice tone, uses gestures and expressions of emotion to emphasize important points)

_Establishes and Communicates Lesson Objective(s) and Long-Term Goals (if relevant)_
(Prepares/follows the syllabus and has stated objectives for each class, shares with students)

_Inclusive_
(Teaches through multiple means, through oral (e.g. lecture, instructions), visual (slides, diagrams) and written means (e.g. course assignments, instructions) and through equitable facilitation skills for class discussion.

_Persistent and Sensitive to Student Learning_
(Makes sure students understand material before moving to new material, repeats information when necessary, asks questions / polls students to check student understanding, offers opportunities to check understanding during class; holds individual students accountable for learning)

_Prepared_
(Brings necessary materials to class, is on time for class, sets up technology before students are entering class, provides outlines of class content and other resources at or before start of class)

_Presents Current Information_
(Relates topic to current, real-life situations; uses recent videos, magazines, and other items to demonstrate points; talks about current topics; and uses new or recent texts, uses online resources for text, video, data; presents demonstrations or uses pre-recorded demonstrations)

_Promotes Class Discussion_
(Asks controversial or challenging questions during class, asks open-ended questions, asks students to develop points further, involves students in group activities during class, engages a wide range of students during class)

_Promotes Critical and Creative Thinking_
(Asks a variety of types of questions—comprehension, factual, rhetorical, exploratory, predicative. Poses problems, introduces case studies, encourages brainstorming and pair sharing, uses simulations/games/role plays)

_Rapport_
(initiates and maintains class discussions, knows student names, interacts with students before and after class; students appear relaxed, talk with each other, get involved with class—more than just the first two rows of seats)

_Respectful_
(Polite to students [says thank you and please, etc.], does not interrupt students while they are talking, does not talk down to students)